

Mary Management - Move In Checklist

Due by September 1st

Received Date (Office Use Only) _____

Address _____

To be completed and signed by at least one resident at move in. **This checklist is due by Sept. 1st.** Please mail this checklist in the stamped envelope provided. **If not received by Sept. 1st you may be charged a \$500 fee per your lease agreement.**

Don't Worry! After sending us this form you can still contact us with maintenance requests by the following ways:

*Email us at mary@boulderrentalhouses.com

*Call Mary at **303-931-3411**.

Please keep a copy for your record and **complete all sides** of the form. **Do not forget to sign the last page.**

Area	Conditions	Exceptions
Living Room	No Damage	
Floor/Carpet	No Damage	
Ceiling	No Damage	
Closet Doors	No Damage	
Blinds	No Damage	
Walls and Woodwork	No Damage	
Windows	No Damage	
Light Fixtures	No Damage	
Electrical Outlets	No Damage	
Fireplace	No Damage	
Other	No Damage	
Kitchen	No Damage	
Tiles/Linoleum	No Damage	
Ceiling	No Damage	
Walls	No Damage	
Windows	No Damage	
Blinds	No Damage	
Sink	No Damage	
Disposal	No Damage	
Stove	No Damage	
Oven	No Damage	
Dishwasher	No Damage	
Refrigerator	No Damage	
Freezer	No Damage	
Microwave	No Damage	
Electrical Outlets	No Damage	
Cabinets	No Damage	
Countertop	No Damage	

Light Fixtures	No Damage	
Other	No Damage	
Bathroom (Specify location)	No Damage	
Tiles/Linoleum	No Damage	
Ceiling	No Damage	
Door	No Damage	
Wall Tile	No Damage	
Walls and Woodwork	No Damage	
Tub/Shower	No Damage	
Toilet	No Damage	
Sink	No Damage	
Towel Bars	No Damage	
TP Holder	No Damage	
Fan	No Damage	
Mirror/Medicine Cabinet	No Damage	
Vanity – Inside and Out	No Damage	
Light Fixtures	No Damage	
Windows	No Damage	
Other	No Damage	
Bathroom (Specify location)	No Damage	
Tiles/Linoleum	No Damage	
Ceiling	No Damage	
Door	No Damage	
Wall Tile	No Damage	
Walls and Woodwork	No Damage	
Tub/Shower	No Damage	
Toilet	No Damage	
Sink	No Damage	
Towel Bars	No Damage	
TP Holder	No Damage	
Fan	No Damage	
Mirror/Medicine Cabinet	No Damage	
Vanity – Inside and Out	No Damage	
Light Fixtures	No Damage	
Windows	No Damage	
Other	No Damage	
Bathroom (Specify location)	No Damage	
Tiles/Linoleum	No Damage	
Ceiling	No Damage	
Door	No Damage	
Wall Tile	No Damage	
Walls and Woodwork	No Damage	
Tub/Shower	No Damage	
Toilet	No Damage	
Sink	No Damage	
Towel Bars	No Damage	
TP Holder	No Damage	
Fan	No Damage	
Mirror/Medicine Cabinet	No Damage	

Vanity – Inside and Out	No Damage	
Light Fixtures	No Damage	
Windows	No Damage	
Bedroom (Specify location)	No Damage	
Floor	No Damage	
Ceiling	No Damage	
Walls	No Damage	
Door	No Damage	
Closet/Doors	No Damage	
Windows	No Damage	
Blinds	No Damage	
Electrical Outlets	No Damage	
Light Fixtures	No Damage	
Other	No Damage	
Bedroom (Specify location)	No Damage	
Floor	No Damage	
Ceiling	No Damage	
Walls	No Damage	
Door	No Damage	
Closet/Doors	No Damage	
Windows	No Damage	
Blinds	No Damage	
Electrical Outlets	No Damage	
Light Fixtures	No Damage	
Other	No Damage	
Bedroom (Specify location)	No Damage	
Floor	No Damage	
Ceiling	No Damage	
Walls	No Damage	
Door	No Damage	
Closet/Doors	No Damage	
Windows	No Damage	
Blinds	No Damage	
Electrical Outlets	No Damage	
Light Fixtures	No Damage	
Other	No Damage	
Bedroom (Specify location)	No Damage	
Floor	No Damage	
Ceiling	No Damage	
Walls	No Damage	
Door	No Damage	
Closet/Doors	No Damage	
Windows	No Damage	
Blinds	No Damage	
Electrical Outlets	No Damage	
Light Fixtures	No Damage	
Other	No Damage	

Bedroom (Specify location)	No Damage	
Floor	No Damage	
Ceiling	No Damage	
Walls	No Damage	
Door	No Damage	
Closet/Doors	No Damage	
Windows	No Damage	
Blinds	No Damage	
Electrical Outlets	No Damage	
Light Fixtures	No Damage	
Other	No Damage	
Bedroom (Specify location)	No Damage	
Floor	No Damage	
Ceiling	No Damage	
Walls	No Damage	
Door	No Damage	
Closet/Doors	No Damage	
Windows	No Damage	
Blinds	No Damage	
Electrical Outlets	No Damage	
Light Fixtures	No Damage	
Other	No Damage	
General	No Damage	
Front Door/Lock/Deadbolt	No Damage	
Stairs	No Damage	
Hallways – Walls	No Damage	
Hallways – Carpet	No Damage	
Hallways – Light Fixtures	No Damage	
Washer	No Damage	
Dryer	No Damage	
Coat Closet	No Damage	
Smoke Detectors	No Damage	
Storage Area	No Damage	
Hot Tub	No Damage	
Porches/Patio	No Damage	
Other	No Damage	

After inspecting the premises, Resident acknowledges that the premises contain no conditions constituting or posing a material danger or hazard to Resident’s life, health or safety. Resident also acknowledges that all carbon monoxide detectors and smoke alarms are working properly. Resident’s signature below is an acknowledgement by all Residents.

Resident Sign

Print Name

Date